



Dear Reservations

I will be attending the International Counselling Conference 9-13 August 2020 to reserve accommodation as follows:

**ROOM RESERVATION FORM (Government Servants)**

Name \_\_\_\_\_  
 Nationality \_\_\_\_\_ Date of Birth \_\_\_\_\_ Passport No./NRIC No. \_\_\_\_\_  
 Sharer (If applicable) \_\_\_\_\_  
 Postal Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_  
 Office Number \_\_\_\_\_ Cellular \_\_\_\_\_ Email \_\_\_\_\_  
 Arrival Date \_\_\_\_\_ ETA \_\_\_\_\_ Flight Details \_\_\_\_\_  
 Departure \_\_\_\_\_ ETD \_\_\_\_\_ Flight Details \_\_\_\_\_

My account will be settled by: [ ] MASTER [ ] VISA [ ] AMEX

My card Numbers                 
 Expiry Date

No charges will be put on the credit card, it is to guarantee the reservation. Rooms may be cancelled 48 hours prior to and at without penalty. Should you not cancel your reservation and you fail to show on the designated arrival date, your credit card will be charged for one night accommodation.

Please tick (√) for your room type & rate as follows:

<b>Hilton Kuching Hotel</b>	<b>Single</b>		<b>Double / Twin</b>	
Guestroom	RM 238.50	<input type="checkbox"/>	RM 270.30	<input type="checkbox"/>

**NOTE:** Please fax this form to 60 82 223987 – Reservation Department / 6082 223 986 – Sales Department or email to: [kuching\\_reservations@hilton.com](mailto:kuching_reservations@hilton.com)

- \* The above rates quoted are inclusive of breakfast and internet
- \* Reservations of rooms are strictly subject to availability.

Confirmation Number: \_\_\_\_\_ (office use only)

**Terms & Conditions For Cancellation / No-show**

The rate quoted is inclusive of 6% Service Tax and in Ringgit Malaysia.

Official check-in time is at 1500 hrs, early check-in is on request subject to room availability

Official check-out time is at 1200 hrs, late check-out is subject to room availability and additional charges, will apply

Bed type on request & subject to availability.

Any changes in the arrival date, departure date or room type of this reservation is subject to the Hotel's availability at the time the change is requested.